

**Hurst Community Association**  
**Exec Meeting Monday 14<sup>th</sup> May 2012.**

**1 Present.**

Alan Fish. Donald Barr. Steven Kingsley. Laura-Jayne Greenhalgh. Wendy McGuire.  
Brian Scanlon.

**2. Apologies for absence.**

Richard Ambler. Linda Kingsley. Lindsey Kingsley. Colin Ward. Steven Holloway.  
Bill Fairfoul. John Horton.

**3. Minutes.**

Minutes of the last meeting held on Monday 2<sup>nd</sup> April were approved.

**4. Matter arising from the minutes.**

5d Car Park Tarmac. We have had two quotes £5,400 and £4044. Alan will make further enquiries and a decision will be made at the next meeting.

5a St Patricks Day event. The barriers have now been removed to the back car park and can be used if required. A decision has still to be made with regard to purchase of drinks and a fridge. DB confirmed that no further events have been booked.

**5. Chairman's report.**

- a The centre's alarm system failed over the bank holiday weekend. Some fobs are still not working. Mark Fish has put a lot of work into restoring the system, the cost will be advised at the next meeting.
- b There is now a Community New Letter which will be available in the centre.
- c. It was decided that this yrats AGM will take place on Monday 11<sup>th</sup> June.
- d Debit card machine for taking payments. It was decided that we do not need one at present.

**6. Secretaries report.**

- a. DB said he was concerned about the cleanliness of cooking equipment as it was not satisfactory when he let a private hirer in. Alan said that it is the responsibility of private hirers to leave equipment as they would expect to find it. He suggested a check list be compiled so that items could be checked before hirers leave the building. A copy of this should be handed to private hirers before the function.
- b Could all groups using the back stage area please make sure that the doors onto the stage are closed and that the door into the passage is locked, also turn all lights off before leaving.

**7. Treasurers report.**

a. Balances as of 14/5/12 Main account £18873.66 No 2 Account £16500.00

b Income in April £2827.00 expenditure £1802.25  
Includes unpaid cheque £50. Refund £170.

## **8. Sections and Groups.**

a. Laura-Jayne said that preparations for the show were going well.  
Wendy Costumes. No problems.  
Steven K Stage. Stave requested £70 for paint.. This was approved.  
Linda K Bar, Not present  
John Horton Scouts Not present.

## **9 Safety,**

A fire drill was carried out on Sunday 13<sup>th</sup> May, it was apparent that a lot of people had not read the fire regulations posted at front of the centre. It was accepted that the regulations are not posted back stage where the problems occurred. The regulations will be post at the entrance back stage.

## **10. Any other business.**

- a. Brain Scanlon said he could get 4 new dimmer pack which we urgently need at cost of £132. This was approved.

**The chairman thanked all present and closed the meeting at 8.30**

**Next meeting will ne the AGM on Monday 11<sup>th</sup> June at 7.30. This will be followed by a committee meeting if time permits.**