

Hurst Community Association
Executive Committee Meeting 9th January 2012

1. Present.

Alan Fish, Donald Barr, Linda Kingsley, Steven Kingsley,
Lindsey Kingsley, Laura Jane Greenhalgh, Brian Scanlon, Richard Amber,
Bill Fairfoul, Steven Holloway, Colin Ward.

Also Present Stuart Harris Heffer, Andrew Cochrane.

2 Apologies for absence.

Kishor Thaker John Horton.

3 Minutes.

Minutes of the last meeting held on Monday 7th November 2011 were approved as a true record.

4 Matters arising from the minutes.

8e New bank accounts. (Pass words)

5. Chairman's report.

- a Projector remote? Brain has not been able to get one so far,
- b. TV wiring needs finishing as cables lying about. Will contact Mark Fish;
- c. Leaf guard for gutters plus cleaning. This will cost £250 if we do it ourselves.
- d Car park holes Alan will get some prices.
- e Wardrobe group, rooms, hire, washing. Purchase washing machine.
- f. Back stage mess what to do. It is unacceptable that the dressing rooms should be left in this condition and steps will taken to make sure this does not happen again.
- g. Grants SSCP, HCoF, Lift,
- h. Bar accounts Linda submitted her accounts. Attached to these minutes.
- i. Com matters Energy club Kishor see treasurers report.
- j. Charity com a/cs late Kishor “
- k. Panto accounts
- l. Yoga website update plus change Jack and B
- m. Anyone doing shows shall I advertise for Directors? (*see 8c Sections*)
- n. STAGE (Some Thursdays Are Great Evenings) needs more people.

6 Secretaries report.

- a I am pleased that the mess back stage is finally going to be cleaned. I will contact John and borrow the scouts HENRY, this is ideal for vacuuming then stairs.
- b The secretary proposed a slight increase in fees for private function, this will be £125 for four hours and £25 per hour for any time after this. Charges for extras such as kitchen, amplifier, CD or mic will remain the same. The charge for a children's party Saturday or Sunday afternoon will remain £25 per hour.
- c Premises licence fee of £180 has been paid to TMBC.

7 Treasurers report.

Balances No 1 Account **£113756.56** No 2 Account **£16500.00.**

As Kishor could not be at the meeting he has emailed the following.

[Please convey my apology to the Exec for my absence from tonight's meeting.](#)

- *You have already got the bank balances for the two accounts.*
- *With regards the new accounts, I have organised with Alan to keep the new paying in book and chequebook, to be handed over to responsible person.*
- *With regards the internet access, again I have agreed with Alan to set up internet access and give appropriate access details to authorised users. I have passed on the letters. I received, to Alan.*
- *With regards the reminder from Charity Commission, it appears that the Annual Return and Accounts are not up to date. I am dealing with that as a matter of urgency. I have asked Alan to let me have all the Trustee details which go on the Annual Return.*

8 Sections.

- a Steve Holloway reported that “JACK AND THE BEANSTALK has been a very successful show attracting full houses every night. After all expenses had been paid including use of the centre for rehearsals shows a profit of £673.10. Detailed accounts are included with these minutes.
- b Laura Jane Greenhalgh has expressed a wish to stage a show in March. An acceptable rehearsal schedule and budget have been submitted. It was agreed that she could go ahead and start rehearsals.
- c It was agreed in principal that production of this years pantomime will be a joint team with Lindsey Kingsley, Stuart Harris Heffer and Andy Cockrane.

9 **Safety.** No items submitted.

10 Any other business.

- a Steve Holloway said he had some ideas for future events in the centre, the secretary said he would arrange a special meeting as soon as possible.
- b Steven Kingsley expressed concern about the gates to the rear car park being left open when the centre is not occupied as over the Christmas period an unsuccessful attempt was made to force one of the side doors. DB said he would make all key holders aware of this and place a small notice in the church mini bus.
- c St Patrick’s Day Show. This is well in hand, Jason will be in contact to make final arrangements next month.
- d Brian said that the radio mics are in need of replacing at a cost of £49.90 and personal mics at a cost of £100.

There being no further business the chairman thanked all present and closed the meeting at 8.30.

Next meeting 6th February 2012.