

Hurst Community Association
Exec Meeting Monday 3rd October 2016.

1 .Present.

Alan Fish. Donald Barr. Brian Scanlan. Mark Fish. Wyn Fish. Nat Lyne
Danny Williams. Kishor Thaker. Manar Patel. Steven Longley.

2. Apologies for absence.

Richard Ambler.

3. Minutes of last meeting on 5th September 2016.

Accepted as a true record.

4. Matters arising from the minutes.

There will more matters in groups.

5. Chairman's report.

- a. Alan thanked everyone for their help over many years and said he will still be available for help and advice.
- b. Are there any volunteers to run the New Years Eve Party? Slush fund £69.02.
- c. For insurance purpose we need valuation of the building.

6. Secretaries report.

- a. I have checked the minutes of the last AGM in July and Danny Williams was voted onto the committee at that meeting.

- b. Burlesque Show 22/10/16

Kim asked if we could meet her representative Joe to discuss our concerns from their show earlier this year. Brian Danny and I met with Joe and we put the following points.

1. *Cleaning up. As it was when the room is handed over.*
2. *There are notices and photos posted round the room showing where tables and chairs should be stored.*
3. *After the show the hirer or the hirer's representative must remain until all members of the public are off the premises.*
4. *If it is not possible for the hirer to clean up the cleaners are willing to come into the centre and do a thorough job of cleaning at 8.0 am on the Sunday morning. This would be a 50% deduction from the *hirer's returnable deposit. (£25)*
5. *If this is the preferred option the hirer must stack tables and chairs as indicated at 2.*
6. *This is only applicable to the main hall; it is not the job of the cleaners to clean dressing rooms.*

Joe agreed to all and said it would be up to Kim if she wanted to take up the offer of our cleaners coming into the centre early Sunday.

Kim has contacted me and confirmed that she will take up the offer of paying the £25 for our cleaners to come into the centre on Sunday 23rd to clean up. She will make sure all tables are put away.

I have since contacted the cleaning company and they have confirmed that they will come into the centre early on Sunday 23rd October and do a thorough clean. This would be instead of the usual Monday clean, **so the centre would not be involved in any extra cost.**

- c. Forward Bookings. Children's Party 2.30 to 4.30.

29th October Halloween Party Bar?

Pre Wedding reception 17/7/17.

7. Treasurers report.

- a. Kishor handed out the monthly statements. Attached.
- b. After some discussion it was unanimously agreed that we should change our bank to the Co-operative Bank. Kishor will start negotiations and report back to the next meeting.

8 Sections and user groups.

a. Bar. The takings from the St John Ho Down was £350. Nat said she is having problems getting staff for a Halloween Party on 29/10/ Alan said he would be able to help out.

b. Lighting NTR

c. Maintenance. Last week we had a problem with falling masonry at the front of the building; it is the decreative to the surround round the window which over the years has crumbled. Alan has inspected the remaining masonry and says it is now safe.

Manar is up to date with his jobs.

d. Scouts. Steven Longley has agreed to replace John Horton on the committee to represent 2/1st Hurst Scouts on the committee and was co-opted onto the committee. Don Barr said he had kept the centre clear of bookings for the bon fire on 5/11/16.

e. Stage. Danny said that the stage would be clear and cleaned for the Burlesque Show on 22/10/16.

f. St Johns. NR.

g. YD

9. Safety.

a. See 8c

10 Any other business.

a. Brian reported that when he opened the building for the Ho Down on Saturday the bins were full of rubbish including food and the gas had been left burning in the kitchen. The alarm showed that no one had entered the building from MENCAP setting the alarm the previous evening. Brian will call in on Friday to have words.

b. It was also noted that there was no mop in the cleaning cupboard. We can't expect people to clean up if we do not provide the equipment. Alan said that most things turn up back stage.

c. Nat reported that damage was being caused to the access road leading to the rear car park by a large tree on the church side of the fence. Don said he would email Janet Matley (church warden) with regard to this and report back at the next meeting.

Before closing the meeting Brian proposed a vote of thanks to Alan fish for his work in the centre over many years. The meeting closed at 8.30.

Next meeting Monday 6th November.