

**Hurst Community Association.  
Executive Committee Meeting November 2016.**

**1. Present.**

Brian Scanlan, Donald Barr. Mark Fish. Danny Williams. Manhar Patel. Val Ryan.  
Richard Ambler.

**2. Apologies for absence.**

Nat Lyne. Kishor Thaker.

**3. Minutes of the last meeting.**

Minutes of the last meeting held on Monday 13<sup>th</sup> October 2016 were accepted as a true record.

**4. Matters arising from the minutes.**

5b New Years Eve Party. As no one has come forward to organise this it was decided not to hold the event this year.

5c Valuation of Building. This is for insurance purposes. Mark Fish said he would see to this. Referred to next meeting.

7b. Move to Co-p Bank. Kishor is waiting for completed forms. Refer to next meeting.

10b MENCAP. The secretary said that the October invoice has been sent but we have had no response. Donald said he would chase this up when he sends out the November invoices.

10b Cleaning equipment kept in the cupboard in the main toilet suit. This is for the use of user groups and private hirers to clean up after their event. Danny Williams said that there is equipment for use back stage so there is no reason why things should be moved about.

10c. Tree damage. Donald said that he followed this up and met Janet Matley at the centre on Tuesday 14<sup>th</sup> October. She said she would bring this up at the PCC and report back. Richard said that Janet is away at present and he will speak to her when she is back in circulation.

**5. Chairman's report.**

a. There is to be a tree festival at St Johns. Do we have anyone interested in entering?

b. Panto require £300. Mark will ask Wyn if she can issue a cheque.

c. Brian proposed that we install a disabled lift from the ground floor to the bar area. We have an estimate of £15000 for the lift but this does not include the building work. It was decided to refer this to the next meeting and in the mean time Mark will get some prices for the work involved.

e. The damaged wall to the main entrance is to be repaired and we are considering some kind of gate to be locked when the centre is not in use. Unauthorised parking particularly in the evenings and weekend is causing various levels inconvenience to legitimate users of the centre.

**6. Secretaries report.**

a. Cancelled Halloween Party 29/10/16. Donald asked if we should make a refund, it was unanimously decided to make a full refund.

- b. There is an Asian Wedding reception provisionally booked for Friday 7<sup>th</sup> April. Mencap have been informed the room might not be available. This will be confirmed in January 2017.
- c. Blush Dancing have booked another show for Saturday 8<sup>th</sup> April 2016. This has been entered into the dairy and the online calendar.
- e. We have received an email thanking all concerned for their help staging the last Burlesque Show.

#### **7. Treasurers report.**

Treasurer not present.

#### **8. Groups.**

- a. **Bar.** Water heater in the bar. Plumber required.
- b. **Lighting and sound.** Brian has installed new effects light in the main hall.
- c. **Maintenance.** Manhar said that all work is still being carried out.
- d. **Scouts.** No representation.
- e. **Stage.** Manhar said he would like to install a cupboard back stage before panto. This was agreed.
- f. **St Johns.** Richard said the Ho Down was a success and it is hoped to arrange another for next year.
- g. **SSCP and YD Vicky.** Accounts.
- h. **Web Site.** Up to date.

#### **9 Safety.**

- a. Falling leaves could be a problem pantomime week making access to emergency exits slippery.

#### **10. Any other business.**

None

There being no further business the chairman thanked all present and closed the meeting at 8.30.

**Next Meeting Monday 9<sup>th</sup> January 2017.**